



**POLICY FOR FINANCIAL ASSISTANCE TO TEACHERS/STAFF FOR
ATTENDING FACULTY/STAFF DEVELOPMENT PROGRAMME AND FILING
INTELLECTUAL PROPERTY RIGHTS/MEMBERSHIP OF PROFESSIONAL
BODIES**

1. The faculty member of PES Modern College of Pharmacy (for Ladies), Moshi, Pune with approval from Savitribai Phule Pune University will be provided with **registration charges and/or travelling expenses** for attending Seminar/ Conference/ Workshop / FDP /NPTELMOOC Courses /Patent/ Copyright and membership of professional bodies.
2. The financial consideration to faculty and staff is applicable for every academic year (1st June to 31st May). Each year faculty and staff should complete atleast one skill development program. The tenure for the FDP should be minimum one week.
3. The College will pay **100% Registration charges and travelling expenses** (second AC train fare or bus fare) for attending and presenting a research paper at state/national/International (held in India) level Seminar/Conference/ Workshop/FDP after submission of relevant documents (bills, certificate) and report.
4. The Staff (Administrative/ Library, Technical) of PES Modern College of Pharmacy (for Ladies), Moshi, Pune will be provided with **registration charges and/or travelling expenses** for attending seminar/ conference/ workshop /skill development courses.
5. For appearing to NPTEL, MOOC Courses, **100% of examination fee and travelling allowance** will be reimbursed for the one course per year as well as 1 additional leave will be approved if the examination holds on Sunday)

6. The College will pay **100% Registration charges** for attending State/National /International level seminar (held in India)/conference/workshop/FDP after submission of relevant documents (bills, certificate) and report. The travelling expenses will not be paid for the same. For attending International Seminar/ Conference/ Workshop/ FDP registration charges will be paid 100% by the College. However, travelling charges and other expenses will not be paid by the College.
7. The candidate attending State/National level Seminar/Conference/Workshop/FDP will have to submit complete report and certificate of attendance to the College authority. Accounts department shall reimburse the benefit only after approval from FDP coordinator.
8. For filing patent, copyright and design registration and examination charges will be paid 100% by the College.
9. Registration charges for membership of professional bodies will be 100% reimbursed. Contribution as per above policy will be considered during performance Appraisal Process for the year.


PRINCIPAL
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