



**STANDARD OPERATING PROCEDURE FOR PLANING AND IMPLEMENTATION
OF CURRICULUM AND CONTINUOUS EVALUATION**

B PHARM

1. Design the Course Outcomes (COs) based on course objectives and weightage of topic in the syllabus. Undergraduate courses must have five COs for theory and four COs for practical courses.
2. Prepare the course plan (for 45 lectures and 15 tutorials) considering the Hrs assigned in the syllabus as well as actual number of lectures required for delivery of contents.
3. Planner for practical courses should be prepared for 15 practical turns including two sessional examinations.
4. First internal continuous theory assessment should be planned after completion of 20% of syllabus or 18-20 academic days.
5. At least 40% of the syllabus should be covered before First sessional theory exam which is normally conducted after 35-40 academics days. Slow and advance learners should be identified after evaluation. Corrective actions to be taken.
6. For practical courses, 45-50 % of experiments should be covered before First sessional examination.
7. At least 85% of the syllabus should be covered before Second sessional theory exam which is normally conducted after 75-80 academics days. Slow and advance learners identified should be reviewed after evaluation. Corrective actions to be taken if required.
8. For practical courses, 90-95 % experiments should be covered before Second sessional practical exam.
9. Second continuous theory assessment should be conducted after completion of 100 % syllabus and at the end of academic calendar.
10. The entire syllabus should be covered and all COs should be attained in 45 lectures or 15 experimental turn and 90 academic days.
11. Tutorial sessions should be used for revision of topic taught in each week as well as for conduction of internal assessments.
12. Practicals should be assessed on daily basis.
13. Content beyond syllabus identified from gap analysis should be covered appropriately for both theory and practical courses.
14. Attendance of students should be recorded on daily basis.

Revised by	Checked by	Approved and Authorized by
Dr. V S Vichare	Dr V S Tambe IQAC Coordinator	Dr. S N Dhole Principal



PRINCIPAL
PES Modern College of Pharmacy
(For Ladies) .
Borhadewadi, At/Post Moshi
Tal.Haveli, Dist.Pune - 412105



PLANING AND IMPLEMENTATION OF CURRICULUM AND CONTINOUS EVALUATION

