

EXAMINATION CELL

POLICIES

Date of implementation: 25/06/2004

Date of renewal: 01/06/2019

- Tentative Sessional exam dates will be communicated to faculty and students when college reopens for each semester.
- Savitribai Phule Pune University examination form filling dates and fees will be displayed on notice board at the start of each semester.
- For 2018 and 2019 pattern **Two** Sessional and if necessary one improvement Sessional will be carried out.
- At least 40% syllabus must be covered prior to first & second sessional examination respectively.
- Guidelines from Savitribai Phule Pune University question paper setting must followed while preparing the sessional question paper.
- Question paper must be thoroughly checked and approved by head of the department for difficulty level, syllabus covered and CO-PO mapping before submission.
- Question paper should be submitted before the scheduled date of the examination in sealed envelope.
- Question paper should be set to test the knowledge, memory, cognitive, analytical and reasoning ability of students.
- Assessed papers must be submitted within 10 days of the complete assessment and marks entry must be done in the register.
- Result analysis should indicate percentage of student securing 80%, 60-79%, 50-59% and same should be entered in the soft copy provided by exam section.
- Faculty should calculate and publish attainment levels after declaration of end semester exam result.